

**Minutes of General Meeting of Kingston Women's Soccer Club (KWSC)  
Dated April 16, 2018**

**Present:**

*Members of the board of Directors:*

Rachel Brace	Deborah Melman-Clement
Ashley Theis	Tina Abraham
Jenica Walker	Dora Nomikos
Kym Cook	

*Teams:*

Tiered

Alehouse  
Amazons  
CFB  
Collins Blay  
Grizzly Grill  
Hurricanes  
Hyundai  
Kingston Athletic Therapy Centre  
Luscious  
Mario Nets

Paul's Auto  
PT United  
Quarry Medical  
Sharks  
Snipers  
The Blue Wizards  
Turf Queens  
Viceroy  
White Lightning

Masters

Dragons  
Flowers United  
Maxtrain Hotspurs  
Cataraqui Dental

**Call to Order**

Rachel Brace, President, assumed the Chair of the meeting at 6:03 p.m.

**Declaration of Conflict of Interest**

No Conflict of Interest was declared at the start of the meeting.

**Approval of Agenda**

The agenda was circulated to members before the meeting. Copies were also available at the meeting. The order of the agenda was changed so that the Field Director would speak right after the President. On a motion *moved* by Kaitlyn Esford (Hyundai) and *seconded* by Sue Lanzo (White Lightning) it was:

*Resolved that, the Agenda of the General Meeting of April 16, 2018 be approved.  
Carried.*

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**Approval of Minutes of the KWSC General Meeting of May 1, 2017**

The minutes from the previous (2017) General Meeting were circulated to members before the meeting. Copies were also available at the meeting. There were two corrections to the minutes as follows: (1) Ashley Theis (KWSC Officer) did not attend the meeting; and (2) Representatives of CFB and PT United were at the meeting. On a motion *moved* by Kaitlyn Esford (Hyundai) and *seconded* by Sandra Jass (Amazons) it was:

*Resolved that, the Minutes of the General Meeting of May 1, 2017 be approved.  
Carried.*

**Opening Remarks from President**

Rachel Brace, President, assumed the floor and made the following opening remarks:

- At the Annual General Meeting at the end of 2018 three members of the Board (President, Communications and Field Director) will have completed their terms and will be standing down. Teams should know that these positions will be up for nominations and election.
- Jenica Walker and Rachel Brace will be attending the Discipline Course on April 21, 2018.
- An entry level course for referees will be held on the weekend of April 21/22, 2018. If any KWSC members wish to take this course, KWSC is willing to support the cost, so as to make more women referees available. Let the Executive know if interested.
- The 2018 Season will start in May, one week earlier than usual. The May schedule will be posted on April 17<sup>th</sup> for all days except May 24<sup>th</sup>. The start dates are as follows: May 10 for Tiers 3 and 4; May 13 for Tier 2; May 13 and May 17 for Tier 1. The season will end in mid August (around August 16). No Queen's fields are available after August 12 due to varsity teams returning to practice.
- The Outdoor budget was posted late this year, on April 15, 2018. The reason for the delay is that the Treasurer was not able to obtain the final contract from Queen's until Friday April 13<sup>th</sup> at 7 pm. So, we only have a draft budget to present tonight. This is in violation of the constitution stipulating that budgets should be posted a minimum of 14 days prior to the date of the General Meeting. However, it could not be helped.
- In general, we may have to consider the idea of having games for the tiered division on a different night as competition for Thursday night fields is increasing every year. We will not make this decision until we consult the membership.

**Report of the Field Director**

Deborah Melman - Clement, Field Director, assumed the floor and reported on the following:

- KWSC signed a 15 year deal with St. Lawrence College for preferred use of their grass field. But last year KWSC did not have use of the field because it was undergoing renovation. Unfortunately, KWSC has been informed that the same will happen for the 2018 season. The Agreement has been extended accordingly. Because of the lack of the St. Lawrence College field, the Masters division was moved in 2017 to the Holly Cross field. This arrangement did not work well, as most teams were not happy with the

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field or its location. So, for 2018, arrangements have been made instead for the Masters division to play at the John Machin turf field. St. Lawrence College will be giving KWSC a subsidy for this field. For the Thursday tiered divisions, we will make up for the lack of the St. Lawrence College field by renting more fields from the City of Kingston and Queen's.

- The fields we are aiming to get are: Woodbine 1, 2, 4 and 5, John Machin, Invista and three Queen's turf fields. For the month of May games will only be played on turf fields, and some will have to be scheduled on Sundays, as there are not enough turf fields to allow all teams to play on the same night. We will not be using the Catons field as it has very high lining costs and we received complains about safety.
- Queen's did not set their field rates until very late, as mentioned above. Therefore, the budget being presented tonight is not final yet.
- The noise by-law which was in effect in recent years is now lifted. This will allow more time for scheduling games in the evening.
- A reminder of field rules (not club rules): no dogs on turf fields and preferable not on grass either; kids must stay in the bleachers together with other family members. They can also be behind the bench, but not on the bench. Referees can ask kids to be removed, as they (the referees) are liable. Please clean up after the end of the game.
- Some field have lights. Some go on on their own and some need to be turned on with a key. KWSC will place keys for the lights in lockboxes and will send out the location of lockboxes and combination.
- Teams must bring their own flags for grass fields. For the Invista field, flags need to be picked up from Invista centre. John Machin flags are managed by the attendant.
- Parking at the Nixon field is quite strict. KWSC will send out details.

### **Report of the Treasurer**

Tina Abraham, Treasurer, assumed the floor and reported on the following:

- The overall cost of fields will be higher for the 2018 Outdoor season because (1) we will be using more turf fields, (2) Queens has increased their rates, (3) turf fields are more expensive in the first 2 weeks of May (i.e. early start to the 2018 season) and (4) we have 5 teams (odd number) in Tier 4.
- Draft Budget for the Masters Division: OSA fees and referee fees have stayed the same as last year. The Masters division will only use turf fields (John Machin). There is a new SOSA fee, and also the usual website and administration fees (which go towards general expenses such as the KWSC audit). In total, the budget for the Masters division works out to \$1681 per team, for a 13 game season.
- Question: Where is the St Lawrence College subsidy documented? Answer: it was taken out of turf field cost.
- The Masters draft budget was approved by a motion by Jane Douglas (Maxtrain Hotspurs), and seconded by Chantal St Amour (Snipers). There was a show of hands to approve (none opposed).
- Draft Budget for the Open Age Tiered Division: Costs were calculated for a 20 player roster per team and included referee fees, OSA fees, turf and grass field costs, lining, website fee, administration fee and the new SOSA fee. Total budget per team for the open age tiered division works out to \$2838.
- Question: can we remind Queen's to turn on the lights, as there were some problems last year? Answer: Yes.

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- Question: How much is the increase in fees per team for 2018 compared to last 2017?  
Answer: \$177 per team in open tier.
- The Open Age Tiered Division draft budget was approved by a motion by Sandra Jass (Amazons), and seconded by Maria Toone (CFB). There was a show of hands to approve (none opposed).
- The final crunching of numbers for the budgets will happen once the KWSC Treasurer gets the final pricing for all fields. We will let people know if there is a substantial difference compared to the draft budgets presented and approved at this meeting.

### **Report of the Registrar**

Ashley Theis, Registrar, assumed the floor and reported on the following:

- Teams must be activated for the 2018 outdoor season as soon as possible. This enables the KWSC Executive, among other things, to send out communications with important messages about the season.
- A reminder that players must register at least 48 hours prior to games, so that their registrations can be entered in the SOSA system for insurance purposes.
- Players must be 16 years or older to play in the tiered division. Players under 18 years old must have waivers signed by parent / guardian.
- Registration will remain open until June 30<sup>th</sup>, 2018. The registrar will need to be contacted if teams want to add more players after that date.
- KWSC has received a new communication from SOSA that everybody under 18 must provide proof of date of birth in addition to parent/guardian signed waivers. KWSC is not sure yet how we will do this. We do not want to have copies of legal documentation in our possession. We have approached SOSA to ask if we can perhaps fulfil this requirement by attesting that we have *seen* proof of age (as opposed to *holding* documentation of proof of age). Jenica will meet with SOSA to finalize.

### **Report of the Disciplinary Officer**

Jenica Walker, Disciplinary Officer, assumed the floor and reported on the following:

- A reminder that home teams should provide the game ball
- Also, the home team must have an alternate colour jersey or pinnies in case of colour conflict (this may include same colour striped jersey)
- A note that the equipment rule, section 5.5, states that braces of all kinds *may be* permitted, with the referee making the final call. Braces do not necessarily have to be covered – this is again a referee call. If players are concerned about the safety of the brace another player is wearing, they can ask the referee to review, but ultimately the final decision is the referee's call.

### **Questions from the Floor:**

- Question: How about using the CFB field? Answer: KWSC has stopped using this field in recent years, because our understanding is that we are only allowed to book CFB team games on that field.

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- Question: What is the current sliding rule? Answer: There is no sliding of any kind allowed in indoor play. Sliding is allowed outdoors.
- Question: Even though jewellery is not allowed, can permanent studs be worn? Answer: No. FIFA rules do not allow jewellery or any kind.
- Question: Is there a cap on the number of players per team roster? Yes: It is 25.
- Question: Will there be games on mother's day in May (Sunday)? Answer: Probably. The Scheduler will look into it.
- Question: Is tier 1 recreational? Answer: Yes and according to the competitive player rule each team is limited to 4 competitive players maximum.

**Adjournment**

On a motion *Moved* by Rachel Brace (Luscious) *seconded* by Chantal St Amour (Snipes), it was:

*Resolved that the meeting be adjourned at 7:23 pm. Carried.*