**Present:**

*Members of the board of Directors:*

Rachel Brace Deborah Melman-Clement

Ember Ryall Tina Abraham

Jenica Walker Dora Nomikos

*Teams:*

|  |  |  |
| --- | --- | --- |
| *Tiered* |  | *Masters* |
| Alehouse  | Napanee Thunder | Dragons |
| Align Orthotics | Omega Fit Club  | Flowers United |
| Amazons | Rigney | Hotspurs |
| Bronson and Bronson | Sharks | Cataraqui Dental |
| Cataraqui | Stand Your Ground | Zingers |
| Halliday Construction | Turf Queens |  |
| Hurricanes | Velocity |  |
| Hyundai | Viceroy |  |
| Kickers | Violet Femmes |  |
| Lightning Strikers | White Lightning |  |
| Luscious |  |  |

**Call to Order**

Rachel Brace, President, assumed the Chair of the meeting at 6:59 p.m.

**Declaration of Conflict of Interest**

No Conflict of Interest was declared at the start of the meeting.

**Approval of Agenda**

The agenda was circulated to members before the meeting. Copies were also available at the meeting. On a motion *moved* by Terri Buller (White Lightning) and *seconded* by Bob Machin (Alehouse / Cataraqui) it was:

*Resolved that, the Agenda of the General Meeting of April 4, 2016 be approved. Carried.*

**Approval of Minutes of the KWSC General Meeting of March 25, 2015**

The minutes from the previous (2015) General Meeting were circulated to members before the meeting. Copies were also available at the meeting. There were no requested changes to the minutes. On a motion *moved* by Bob Machin (Alehouse / Cataraqui) and *seconded* by Chantal St-Amour (Bronson & Bronson) it was:

*Resolved that, the Minutes of the General Meeting of March 25, 2015 be approved. Carried.*

**Opening Remarks from President**

* + Rachel thanked everyone for coming to the meeting.
	+ The Executive was introduced: Tina Abraham Treasurer, Deborah Melman-Clement Communications, Dora Nomikos Secretary, Rachel Brace President, Jenica Walker Disciplinary Officer, Ember Ryall Scheduler.
	+ A memo was posted at the website regarding anticipated changes for the 2016 Outdoor Season. Changes will be as follows:
		- There will be no play-offs in the tiered division.
		- The outdoor schedule will include 14 games. The tiered division will be playing Thursday nights only, except for May (due to turf field availability). In previous years there have been complains about Sunday game attendance. Therefore, this year there will not be regularly scheduled Sunday games. The only possibility of Sunday play, will be if postponed games need to be made up.
		- Some teams are not returning, so we will probably form three tiers A, B and C. This will include putting together teams who used to be in different tiers before - so we have also decided to remove prize money because of the mixed tiered system. We will get feedback at AGM in November as to how this system worked.
		- Other changes are that the Masters play night will move to Tuesday, based on feedback that Mondays do not work well in the summer due to long weekends etc. Also, all Masters games will be played at the St Lawrence College (SLC) field – so, a reminder that teams must provide corner flags.
	+ Of note for the budgets: the Masters division is being charged for grass field costs. They do not get free field costs because they play at SLC. Rather, the grass field cost (and savings, due to using the SLC field) overall has been divided among both the Tiered and Masters divisions.

**Report of the Treasurer**

* Masters Projected Budget: use of the SLC field is free (according to the KWSC / SLC agreement). The Masters division is not using turf fields, so they are not being charged any of the turf costs. However, the Masters will pay for grass field use, despite only using the SLC field, as the costs and savings from the KWSC / SLC agreement are to be divided among the entire club. There are no lining costs, because SLC covers that. The administrative fees went up to cover the cost of audit etc. Overall, the Masters budget amounts to $1753 per team for 14 games, assuming a roster of 16. May 2nd and June 1st are deadlines for installments (see handout).
	+ Question from Chantal St-Amour (Bronson & Bronson): why has the budget been calculated for 16 players? It was clarified that teams can enroll more or less players, but 16 for games of shorter (1 hour) duration at the Masters is expected to be the average.
	+ On a motion by Louise Winn (Hotspurs) and seconded by Chantal St-Amour (Bronson & Bronson) the Masters outdoor budget was approved as presented.
* Tiered Projected Budget: The tiered division includes both grass and turf field costs. As for the Masters, the administrative fee has been increased. Lining costs have been included in this case. Total projected cost is $2797 per team for 14 games, assuming a roster of 20. Note that overall our budget has increased compared to last year because last year we undercharged teams for fields and missed some surcharges. This year we have compensated. Treasurer Tina Abrahams said that she can provide details, upon request. Also, it should be noted that the final City field charges have not been provided yet, so we are going with what we know and if it turns out that teams are overcharged, this will be discussed at the end of the season and teams will be compensated. Finally, it should be noted that last year the City charged the club for 2 hours per game, when we had only budgeted for 1.5 hours. Therefore, this year we are budgeting for fa ull 2 hours per game, so as not to fall short.
	+ On a motion by Lacey Cranston (Huindai) and seconded by Sherry Gibson (Flowers United) the tiered outdoor budget was approved as presented.
* The following fields are planned to be used this summer:
	+ Grass fields: Catons 1 and 2, Woodbine 4 and 5, East grass at Queens and SLC.
	+ Turf: Tindal, West Campus, Caraco and John Machin
* Acceptable options for payments are cash, check or e-transfer.
* Tina said she will assign a unique password to each team for e-transfers because this is more efficient. There was a request from the audience to make passwords at least 6 characters long for bank security.
* Tina asked that only the KWSC treasurer email should be used for e-transfers
* If teams use checks, they will be responsible for covering any processing charges
* Tina aims to deposit all checks within 2-3 days and will cash e-transfers within 48 hours
* If for whatever reason teams need to submit payments later than the deadlines, a request must be sent IN WRITING – the executive is generally open to being accommodative, in cases where unforeseen difficulties may arise.
* For registering teams, e-transfers must have been received prior the end of the business day, on the day of meeting.
* If teams have not paid their final balance by the final installment date, there will be fines of $50.
	+ Question Louise (Hurricanes) will treasurer accept money in person at 'odd' moments (e.g. during a game)? Answer: No. Please either send an e-transfer to KWSC Treasurer email, or arrange to meet Tina in person for the purposes of giving her payment (but not on the field).
* Finally, a designated Treasurer laptop has been purchased this year for a cost of $600, and that it is exclusively for the Club use.

**Report of the Scheduler**

* Indoor games missed due to Dome closures have been re-scheduled except for two games (Tier B and Tier C) because we need to confirm field availability. Please check your schedules. Re-scheduled games are all on Thursdays, identical schedule to the nights missed, just different dates. Tuesday games will also be re-scheduled.
* Start of play for 2017 outdoor Tiered division: We anticipate to start May 15/19, and play both Thursdays and Sundays in May. Games will only be scheduled for Thursdays for the rest of the summer. The last game will be August 18.
* Masters division season: start on May 31st and end on August 30th
* For games on the Invista turf filed the home team must get flags from the office at the start of the game and the away team must return them to office at the end. If there is no attendant in the office at the end of the game, there is a place around the corner to leave the flags.
* For games in the John Machin field Exec members will be responsible for the flags
* A reminder for all turf fields NOT try to plug flags on the ground. These fields have special flags.
* A number of fields have lights. For Invista, SLC, and Queen’s fields lights come on automatically. In the John Machin, Catons and Woodbine fields that lights need to be activated manually. In the John Machin field the Exec will take care of lights and bathrooms (lock / unlock) and this responsibility will not fall on team representatives. The Exec will send out information about passwords and lockboxes regarding activating lights in a communication once all are figured out / installed.

**Report of the Registrar**

* Tonight’s General Meeting is also team registration night. Within two days, we hope to confirm which teams are returning. We are hoping that by April 11th we should be able to activate on-line registration. Registration will stay open until May 12, then disabled for 48 hours so that information can be to loaded up. The registration will then open again and close completely on June 27th. After June 27th, teams will have to contact the KWSC communications email in writing to add more players and requests will only be approved if there is a good reason. We will make registration tighter this year compared to previous, as it is a very time consuming task for the registrar. A reminder that all players must be registered at least 48 hours before they play and that players <18, must also have a parental signed copy of the consent before play.
* Base don the rules, rosters cannot exceed 25 players in total, unless in special circumstances that must be approved by the executive.

**Report from the Disciplinary Chair**

* A reminder from SOSA non-players should not be sitting on team benches during outdoor games.
* All players must be registered at least 48 hours before they play. Otherwise they are ineligible and fines apply
* The outdoor rules will be changed. The main changes will be that the protest rule provision that the complaining team must notify the other team has been removed. Referees will be notified of a protest if known at the beginning of the game. Note that there can be no protest for a referee rulings, only for player related issues.
* There is protest fee of $50. This is refunded if the protest is won, but kept by KWSC if protest is lost.
* Referee assaults (verbal or otherwise) are an automated suspension until a hearing is held. If a player gets a red card this is not an automatic suspension. Players must hear from the disciplinary officer first, who will tell them when they are suspended and for how long. Suspended players cannot be on the field of play for the duration of their suspension.
* Loan players can only play a maximum of three games per season (*NOT* per team) and for all positions (goalie and out) both in Tiered and Masters divisions. If a player is in both Tiered and Masters teams, she can be loaned 3 times in each division.
* The Executive will send out a communication showing all the changes to the rules. Also, because team representatives were being held responsible for players saying they have not played 3 games when they had, when the team representative would not be able to judge the truth of that statement, new this year is that fines for violation of the loan player rule will be given to the players who themselves broke the rule (i.e. not the team / team representative).
* A clarification that rules are applicable to all members (not just tiered, but both tiered and Masters divisions).
* The Appendices in the outdoor rules have been updated for infractions and suspensions.
* Note that a team can only have up to 3 loan players per game and cannot call ANY loans if 13 of its own roster are dressed to play. NOTE that goalie exception has been removed, i.e. goalie counts the same as any player.
* Question: what happens if a team has 13 players and none of them are goalies? Answer: one of the other players must play goal. Note that a player can register as ‘out’ in one team and ‘goalie’ in another. However, the designated positions MUST be honoured and NOT 'crossed'.
* Question: is there plan for developing goalies? Answer: we wanted to do this and Chris Everleigh from Clippers offered to help - unfortunately, with extended indoor season cannot do it this year
* Question (Chantal, B&B): can similar team jerseys be dealt with? Answer: it is the referee's call to ask the home team to change if the colours are 'similar'. Opposing teams cannot mandate it, but they can ask the referee whose ultimate call it is. Note that any team can change their colours if they wish to on their own initiative, if they think their jersey colour is similar to the other team.
* Question (Bob Machin): There is a recreational tournament on May 28/29 in Belleville and they are looking for women's teams. Answer: Please send KWSC Exec the details and the information can be posted to the KWSC website.
* Question: Do teams have to have nets? Answer: technically, yes, but in the last few years we have not had nay issues with nets. If any problems with nets please report them to KWSC Communications
* Question: if we go from a 4 tier to 3 tier system, what will be the skill level change? Answer: Tier A will include 1+2, Tier B will be 2+3 and Tier C will be Tier 4. Suggestion: the Exec may want to modify the wording on webpage explaining the skill level per tier for a 3-tier system.
* Question: with 10 teams on one tier that means some teams will play each other twice and some will not? Answer: Yes, everybody plays each other once and some will play twice. However, we will have to see how the numbers work out. We are tentatively thinking of a 10, 10 and 6 teams in the three tiers, but we will have to see who has registered.
* Question: why not go for 8, 8 and 7 teams instead of 10, 10 and 6? Answer: it will depend on team strength. We will know more once all registrations are in.

**New Business**

* None

**Adjournment**

On a motion *Moved* by Irene Stead (Stand Your Ground) *seconded* by Sue Lanzo (White Lightning), it was:

*Resolved that the meeting be adjourned at 8:19 pm. Carried.*